



A. GREEN TICK[®] AUDITOR QUALIFICATION REQUIREMENTS

Green Tick[®] Lead Auditors should meet the following criteria:

- Possess appropriate tertiary qualifications in engineering or science or the discipline being audited;
- Operate according to ISO 9001 protocols, preferably certified to ISO 9001 and or ISO 9002 standard as appropriate;
- Be familiar with the ISO 14000 series of environmental standards;
- Operate according to ISO 19011:2002 Guidelines for Environmental Management System Auditing, and preferably be certified to that standard;
- Be qualified to undertake sustainability assessments in accordance with the relevant ISO Standards, eg. ISO 14040:2006 Life Cycle Assessments, and related standards on life cycle assessments;
- Have at least 10 years' experience in the industry sector being assessed;

OR:

- Possess other acceptable certification qualifications relevant to the industry sector being assessed.

Green Tick[®] Junior and Intermediate Auditors should meet the following criteria:

- Possess appropriate tertiary qualifications in engineering or science or the discipline being audited;
- Operate according to ISO 9001 protocols, and or ISO 9002 standard as appropriate;
- Be familiar with the ISO 14000 series of environmental standards;
- Operate according to ISO 19011:2002 Guidelines for Environmental Management System Auditing;



- Undertake sustainability assessments in accordance with the relevant ISO Standards, eg. ISO 14040:2006 Life Cycle Assessments, and related standards on life cycle assessments;
- Have 2-5 years' work experience;

OR:

- Possess other acceptable certification qualifications relevant to the industry sector being assessed;

AND:

- Be supervised by a Lead Auditor during the completion of a Green Tick® Audit.

B. PROCESS FOR GAINING APPROVAL AS A GREEN TICK® AUDITOR

1. Company or individual applies for approval by sending copies of staff Curriculum Vitae (CVs) to Green Tick Certification Limited (GTC) at info@greentick.com;
2. Company or individual agrees to abide by GTC's Confidentiality Agreement by signing a copy of the agreement (copy supplied by GTC);
3. Green Tick® Board reviews CVs and comments from referees, where sought, and approves or declines applications by written advice to the applicant; and,
4. Where successful, company or individual is listed as an approved Green Tick® Auditor on the Approved Auditor List;
5. An annual fee for registration as a Green Tick® Auditor or Advisor may be set from time to time, at the sole discretion of GTC.



Notes:

1. Applications for approval as a Green Tick[®] Auditor are made by a company and or individual solely at their own risk, discretion, and cost. There is currently no fee to submit an application for approval as a Green Tick[®] Auditor;
2. GTC welcomes applications for approval as a Green Tick[®] Auditor in good faith from companies or individuals of good reputation, and with the appropriate professional and or technical qualifications;
3. GTC reserves the right to approve or decline any application to become an approved Green Tick[®] Auditor at GTC's sole discretion, without payment of any compensation or acceptance of liability of any kind;
4. Approvals (or a refusal, as the case may be), are normally issued in writing, by e-mail, within 5 working days of receiving an application;
5. Refusals are accompanied by written reasons for refusal;
6. GTC reserves the right to withdraw or cancel its approval of any company or individual as a Green Tick[®] Auditor at GTC's sole discretion, at any time, without payment of any compensation or acceptance of liability of any kind;
7. Green Tick[®] Audits are commissioned by GTC for Green Tick[®] Certification.
 - a. Upon receipt of an application for certification, requests for proposals (RFP) are sought from one or more registered Auditors, depending on the location of the project and the audit skill set required;
 - b. An Auditor is selected for the project solely at GTC's discretion. Applicants are advised of the Auditor selected;
 - c. Application and audit fees must be paid by the Applicant before the audit proceeds;
8. GTC may itself commission an audit at any time for review or quality control purposes.